



CHIMNEY / FIREPLACE REPAIR **PERMIT SUBMITTAL REQUIREMENTS**

Updated 12/30/2020

The Bay Area Air Quality District requires any fireplace or chimney repair to comply with the following:

6-3-307 - Requirements for Remodeling a Fireplace or Chimney: Effective November 1, 2016, no person shall remodel a fireplace or chimney unless a gas-fueled, electric, or EPA certified device is installed that meets requirements in Title 40 Code of Federal Regulations, Part 60, Subpart AAA. This requirement is triggered by a fireplace or chimney remodel where a total cost exceeds \$15,000 and requires a local building permit. The total cost excludes the cost of a building permit

For more information, visit the [Bay Area Air Quality Air District website](#).

1. Permit application. (The applicant is the person applying for the permit not the contractor).
 - a. Provide a clear scope of work
 - b. Ensure the application is legible.
2. Letter of authorization on company letterhead authorizing the individual applying for and obtaining the permit on the company's behalf.
3. Method of payment – utilize the [credit card authorization form](#) available on the Building page.
4. Drawings with Cover Sheet, Indexing, and Site Plan.
5. Structural details specific to framing in a removed / repaired chimney / fireplace.
6. Structural calculations if required.
7. Single line diagram of gas line to be installed. If the line serves more than one gas appliance, all appliances served, length of pipe and BTU's need to be provided. Please refer to the [Gas Line Calculation Sizing Handout](#).
8. Insert manufacturer specifications.

Fees: Please refer to the [fee schedule](#).

Email these items to building2@ci.pinole.ca.us